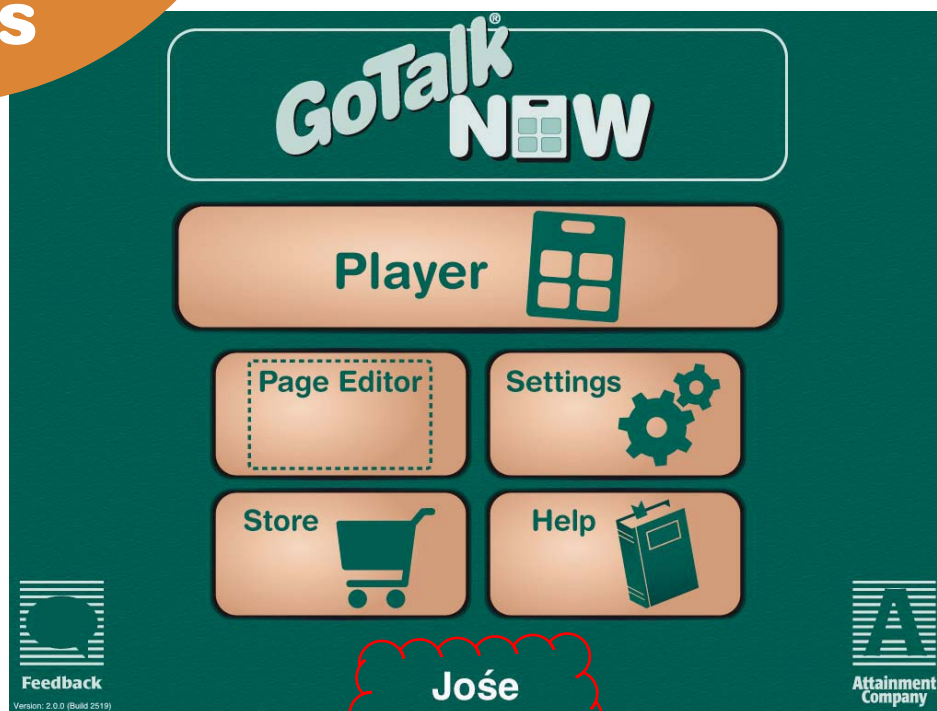


Managing Communication Books




A **Communication Book** is a collection of Communication Pages. Create and store Books for multiple communicators or many Books for a single communicator. There are no limits to the number of users Pages for a Book or the number of users Books you can create.

You can share Books with any iPad that has GoTalk NOW installed, or back them up to any Mac or PC computer that has the free helper app installed. Your iPad and the partnered device must be connected to the same WiFi network to share and back up.

Creating Multiple Books

The **title of the Communication Book currently active appears at the bottom of the Home screen.**

 **Press the title to open the Communication Books tab.** This tab lists all the Books created and includes options to **Edit, Rename, and Create New Books**. If multiple Books are listed, a check mark indicates the active Book. Press any Book title to make it active. The active Book appears in the Page Editor and Player.

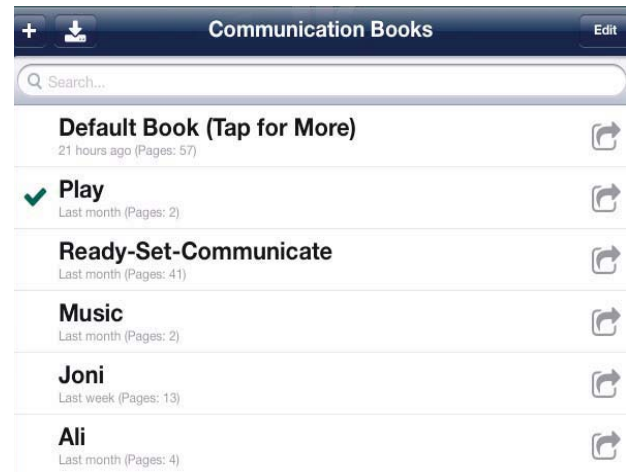
Creating Multiple Books

The title of the Communication Book currently active appears at the bottom of the Home screen.

➔ **Note:** The Default title is automatically given to your first Communication Book.



Press the title to open the Communication Books tab. This tab lists all the Books created and includes options to **Edit, Rename, Duplicate, Backup** and **Create New Books**. If multiple Books are listed, a check mark indicates the active Book. Press any Book title to make it active. The active Book appears in the Page Editor and Player. Press the options button to the left of the Communication Book name to **Delete, Rename, Duplicate, Back Up or Export a PDF** for the given Book.



Duplicating Communication Books

Press the title to open the Communication Books tab. Select **Duplicate** under the Communication Book you want to create a copy of.

Create a new name for this Communication Book and select Duplicate.

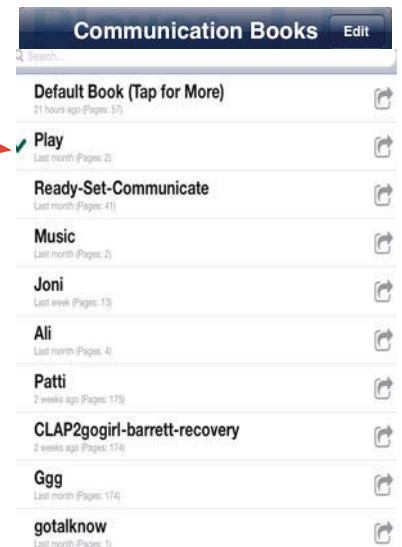


Sharing via WiFi

When two iPads with GoTalk NOW are on the same WiFi network, Communication Books can be shared between them.



1. Press the active book title to open the Communication Books tab. Select a Book to share by pressing its title. The Book you want to share should be active and have a check mark next to it.



2. Press **GoTalk NOW** to begin Broadcasting.



3. On the partner iPad, open the Communication Books tab by pressing the active Book title.
4. Press **Pull** icon.
5. Select the Book to Pull.
6. Name the Book, and press **Pull**.
7. Wait for the Book to transfer.



The process is complete when the shared Book appears in the Communication Books tab as the active Book.



Exporting PDF

GoTalk NOW can export a PDF of a Communication Book. Open the Communication Books tab. Press to select the Book you want to export, and an Export PDF button will appear alongside it. Then, press the Export PDF button to open an email a link to access the PDF.

